

# 2<sup>nd</sup> Announcement

## The CIPA-RecorDIM Roundtable-6

will take place on November 3-4, 2006, i.e. during the two last days of the  
**CIPA / VAST / EG / EuroMed 2006 Joint Event**

(see **detailed Agenda** below)  
(final draft)

The CIPA-RecorDIM Roundtable-6 / Workshop is open to all attending the Cyprus Event,  
and especially to those that have a specific interest in developing  
**“International Standards for Documentation in Cultural Heritage”**

## Agenda

### Day-1 (November 3)

**Purpose of Day-1:** to work towards creating a CIPA-RecorDIM Task Group of representatives from 5-10 conservation organizations willing to work together to establish International Standards for Documentation in Cultural Heritage.

#### Objectives:

**9H00 to 9h15 - Provide an overview of the 2002-6 CIPA-ICOMOS-GCI RecorDIM Activities to newcomers,**

(using appendices A, B and C below, as main references documents)

**9h15 to 9h30 - Present the current ‘2006 Framework of CIPA-RecorDIM Task Group Outputs’, that resulted from the Rome 2006 CIPA-RecorDIM Partners Meeting**

(see table of outputs below)

**9h30 to 12h00 - ‘International Standards for Recording, Documenting and Information Management of Heritage Places** – The following four (4) Guest Speakers working in the field have been invited to share their experiences and challenges with participants:

- **Françoise Pellé, Director, ISSN International Centre, International Standards Organization (ISO)**, who will focus her presentation on the big picture regarding ISO’s activities and the benefits associated with international standardization;
- **Jack T. Vandenberg M.Eng., P.Eng., Director, Heritage Conservation Directorate (HCD), PWGSC (for Parks Canada)**, will speak about ISO standards within the heritage conservation activities of Public Works and Government Services Canada (PWGSC) and where his organization is going with standards for heritage recording. It should be noted that HCD was accredited to ISO 9001 eight years ago;

## Break

- **Dr. Vasco Fassina from CEN/TC 346 (European Committee for Standardization).** Dr. Fassina is Chairman of the Technical Committee (TC) 346 responsible for European standardization related to Conservation of Cultural Properties (see: <http://www.cenorm.be/CENORM/BusinessDomains/TechnicalCommittees/Workshops/CENTechnicalCommittees/TCStruc.asp?param=411453&title=CEN%2FTC+346>). He will refer to the state of Cultural Heritage Conservation standards in Europe;
- **Isabel Holroyd from the Forum on Information Standards in Heritage (FISH)** (<http://www.fish-forum.info/>) will talk about how they develop, maintain and promote standards for the recording of heritage information in the UK.

## Lunch

**14h00 to 15h30 - Discuss the morning's presentations and how the CIPA-RecordDIM Alliance can contribute to the creation of international standards.**

**Panel-1** (+/- 45 m.) will be composed of the 4 guest speakers that will answer questions pertaining to:

- what went well in their respective experiences!
- what did not work!
- how do they see themselves or their organizations contributing to the CIPA-RecordDIM International Standards Task Group?

**Panel-2** (+/- 45 m.) will be composed of representatives from the 3 RecordDIM Founding Organizations (P. Patias, F. Leblanc & G. Solar) that will answer questions pertaining to:

- how they see the international community contributing to the CIPA-RecordDIM International Standards Task Group?
- What would be a list of specific CIPA-RecordDIM international standards to tackle?
- How could CIPA integrate RecordDIM into its activities?

## Break

**16h00 to 17h00 - Discuss the possible creation of a CIPA-RecordDIM Phase-II Initiative (i.e. for 2008-2012)** that would bring together 5 to 10 well respected heritage conservations organizations, to meet in Athens in 2007 during CIPA-RecordDIM Roundtable-7 (which is planned to take place immediately after the Athens 2007 CIPA Symposium – see [http://www.survey.ntua.gr/hosted/cipathens\\_2007/cipathens2007\\_programme.doc](http://www.survey.ntua.gr/hosted/cipathens_2007/cipathens2007_programme.doc)).

Some questions that could be addressed:

- How does CIPA want to take on 'Phase-II of the CIPA-RecordIM Initiative'?
- Which organizations should / would be participating actively to the CIPA-RecordIM Task Group on International Standards?
- From the Roundtable-6 participants, can we identify a Chair, a User and a Provider organization, that want to take the lead in creating, defining and coordinating a Task Group on International Standards?

The outcome of this discussion would be to work towards the **CIPA-RecordIM Phase-II Initiative**, and the **Task Group on International Standards**.

## **Day-2 (November 4)**

### **AM – CIPA-RecordIM Task Groups' Meeting (9h00 to 12h00)**

This half day will follow-up on outputs discussed in Rome in May 2006 (see task groups progress reports at: <http://extranet.getty.edu/gci/recordim/groups.html> ), and focus primarily on delivery of results for 2006 and 2007. It will also allow potential members of the *RecordIM Phase-II Initiative* to participate to the task group discussions, and to prepare for the afternoon CIPA-RecordIM Phase-II meeting.

The following RecordIM Task Group Chairs will each present a 10-minute progress report on their Task Group activities:

1. Daniel Arsenault - Protocol re. Recording Rock Art
2. Bill Blake - Publications re. Metric Survey Techniques
3. Michael Scherer - Protocol re. Photo-Tacheometry
4. Fulvio Rinaudo - Open Source GIS Software (for managers)
5. Rand Eppich - Publication –Illustrated Examples of RecordIM
6. Francois LeBlanc - Publication - RecordIM Guiding Principles
7. Walter Schuhr - Recipes for Gaining & Applying Stereo Views in CH
8. Mario Santana - Documentation Guidelines for WHS Monitoring
9. Giora Solar (TBC) - RecordIM Standards for WHS Nominations
10. Abbass Malian - Standards for Persian Heritage RecordIM Archives

### **Lunch**

### **PM – CIPA-RecordIM Phase-II Meeting (13h30 to +/- 15h30)**

This meeting will follow-up on discussions that took place on Day-1, and focus primarily on:

- Discussing an initial framework for **CIPA-RecordIM Phase-II** activities;
- Defining a 12 month action plan for the new Task Group on **International CIPA-RecordIM related Standards**;
  - and agree on steps to take to bring 5-10 conservation organizations to Roundtable-7 in Athens (Oct. 2007).
- Other (TBC)

For additional information on Roundtable-6, contact Robin Letellier ([Letellier.R@Sympatico.ca](mailto:Letellier.R@Sympatico.ca) )

# Appendices:

## A) What is RecorDIM ?

(see <http://extranet.getty.edu/gci/recordim/about.html> )

In broad terms, the **RecorDIM Initiative** can be defined as:

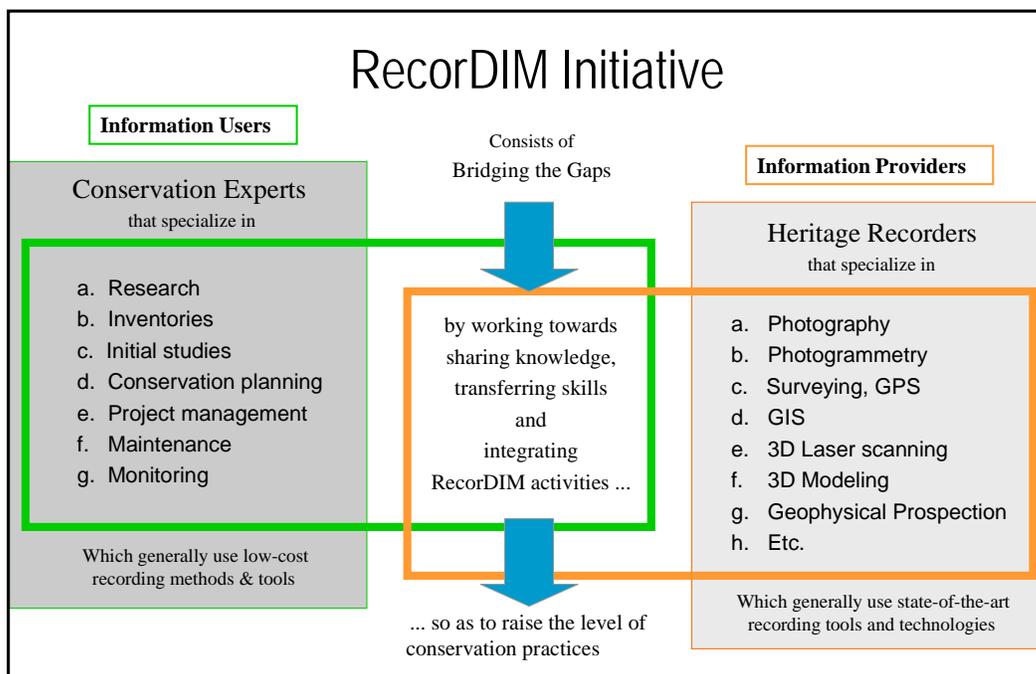
*An international 5-year (2002-07) partnership (or goodwill alliance) between international heritage conservation organizations working together to bridge the gaps that currently exist between the **information users** (conservation professionals of all trades, project managers, planners etc.) and the **information providers** (photographers, heritage recorders, photogrammetrists, surveyors, etc.).*

It can also be described as:

*A 5-year window of opportunity for conservation specialists at large, to address concerns and needs relating to the activities of Recording, Documentation and Information Management (RecorDIM) (see list of needs that resulted from the RecorDIM Roundtable-1 meeting, which are provided in appendix A above; they are also provided in pages 9-11 of the report entitled 'Bridging the gap between the Information User and Provider at: TU <http://extranet.getty.edu/gci/recordim/reports.html> ).*

It should be mentioned that RecorDIM is not an organization, but a 5-year initiative providing a platform for all those who are interested in bringing conservation practices to another level of standards.

**RecorDIM VISION** (which was presented during the CIPA Potsdam 2001 Symposium)



(**RecorDIM** ... the activities of **Recording**, **D**ocumentation and **I**nformation **M**anagement)

## B) 2006-7 CIPA-RecordIM Task Group Delivery Table

The table hereafter provides an overview of the type of outputs that should be delivered by the end of the CIPA-RecordIM Initiative in 2007.

**Table of Planned Outputs for 2006 & 2007**

(draft for discussion)

	Getty (Francois LeBlanc)	Getty (Rand Eppich)	English Heritage (Bill Blake)	Intit. Du Patrimoine (Daniel Arseneau)	INTAC (Divay Gupta)	ICOMOS Macedonia (Lazar Sumanov)	CIPA Liaison Officer (Peter Waldhaitsl)	Politécnica de Valencia (Jose-Luis Lerma)	U. of Appl. Sc. Magdeburg (Walter Schur)	Politecnico di Torino (Fulvio Rinaudo)	METU (Guliz Bilgin)	RIGSI (Abbass Malian)	Lemaire Centre (Mario Santana)	PWGSC for Parks Canada (J.-F. Leboeuf)	Ottawa School Board (B. Summers & N. Putt)
<b>Policy</b>															
<b>Standards</b>															
<b>Guidelines</b>															
<b>Best Practices</b>															
<b>Training</b>															
<b>Software</b>															
<b>Hardware</b>															
<b>Information Sharing</b>															

	Planned Product / Output
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## C) RecorDIM Definitions

To facilitate dialog / communication during the RecorDIM Roundtable-6 / Workshop, the following definitions are provided:

- Heritage Recording ... in a more technical sense means the graphic capturing of information describing the physical configuration, evolution and the condition of a heritage at known points in time. 'Recording' in a broader sense stands for the acquisition and collection of new information deriving from all activities on a heritage place, including research and investigation, conservation, use and management.
- Documentation ... term referring to the already existing stock of information. New recording will add to this knowledge base. In other words: today's recording is tomorrow's documentation.
- Information management...the process of collecting, storing and sharing site documentation to ensure its reliability, accessibility and security.
- Conservation... concerned with the transmission of cultural heritage, with its significant messages intact and accessible to the greatest degree possible.
- Conservation Process...the informed decision-making process which ensures that conservation at all levels will respect the values and significance of the heritage resource.
- Research (and Investigation)... the process of acquiring information of all kinds pertinent to increasing knowledge and understanding of cultural heritage sites. Recording will be an essential component of research at each step.
- Analysis... the interpretation of research results in order to improve understanding of cultural heritage sites.
- Conservation Professionals...those who, whatever their profession, trade or discipline of origin (i.e. art historians, architects, archaeologists, conservator, managers, etc.), engage in the practice of data acquisition through research, investigation and conservation activities. They are also referred to as **“Information Users”**.
- RecorDIM Specialists ... experts in all aspects of recording, documentation and information management. These experts have very good knowledge of RecorDIM tools and technologies. They are also referred to as **“Information Providers”**.
- **RecorDIM** ... the integrated activities of **Recording**, **Documentation** and **Information Management**.